



香港酒店業主聯會

The Federation of
Hong Kong Hotel Owners

FINAL REMINDER

Our Ref: 071/09/ML
May 26, 2009

URGENT & NEED IMMEDIATE ACTION

CIRCULAR TO CHAIRMAN & ALL MEMBERS

cc: Hotel Controllers & Accountants Association of Hong Kong
Mr. Stephen YIP, LandElite Surveyors Limited

Dear Members,

Re: Formal Appeal Procedures of Hotel Ratable Value 2009/10

We wish to remind the formal appeal procedure for financial controllers' reference and immediate actions should be taken. Reference is made to circular Ref: 055/09/ML & 067/09/ML dated April 8 & May 22.

1. If individual hotel prefer to lodge an appeal/a proposal, they should submit the form, **entitled "Proposal for alteration of valuation list or government rent roll" (Form R20A)** to Rating and Valuation Department before **the statutory deadline, which is May 31, this Sunday**. You may access the form via URL stated below:
<http://www.rvd.gov.hk/en/doc/forms/rvd1020as.pdf>
2. Please kindly give a copy of the appeal/proposal to the Federation for information so that we know hotels submit the right form.
3. Please copy the proposal and Hotel Proforma form to the consultant of Federation, LandElite Surveyor Limited via email for reference. Its contact information is as follows.
Contact Person: Mr. Ronald LAI
Tel: 2869-7138 Email: landelit@netvigator.com
4. The collective appeal under the umbrella of the Federation is provided to all members free of charge.

The reasons we send this final reminder are:

- 1) We found that some hotels are not submitting the appeal by themselves purporting that it is handled through their owners' offices. Please make sure it is handled by the hotels.
- 2) Some hotels submitted the wrong form R23A instead of R20A.

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Room B201, B2 InterContinental Grand Stanford HK, 70 Mody Road, Tsim Sha Tsui East, Kowloon.

Tel: (852) 2369-1887 Fax: (852) 2367-7805 <http://www.fedhotelowners.com.hk> Email: fhkho@hknet.com



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Members are advised to make sure their financial controllers handle the appeal with proper procedures in order to be represented under the Federation's umbrella & representation on the collective appeal.

Your financial controller should receive the same message via email from HCAA. If they fail to receive the message, please contact Ms. Winnie WONG or Ms. Jenny HUI by 2369-1887. If individual hotel has completed the procedure, you may ignore the abovementioned message.

Should you have any enquiries, please let us know.

Yours sincerely,

Michael LI
Executive Director

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